

On Wednesday, December 27, 2017, the Preble Town Board held its year end meeting. The meeting was opened by Supervisor, James Doring, at 2:17 p.m.

Board members present: Don Fisher, Dave Morse, and Linda Riehlman, Councilmen

Others present: Gina Nourse and Jeff Griswold

The purpose of the meeting was for the audit of the financial books and any other necessary year end business.

The regular checkbook and Bail Account for the Justice Court were audited; the Town Clerk's checkbook and Tax Collector's checkbook were audited. Also, the checkbooks of the Bookkeeper were audited.

Bookkeeper, Gina Nourse, passed out copies of the budget amendments as of 12/27/2017.

GENERAL FUND[A]

Debit(increase) Est. Revenues[A510]		\$ 5,4213.00	
Subsidiary – A1120 Sales Tax	\$ 5,413.00		
Debit(decrease) Est. Appropriations [A960]		\$ 9.500.00	
Subsidiary – A1990.4 Contingent	\$ 6,000.00		
“- A5132.2 – Garage, Capital outlay	\$ 2,000.00		
“- A7110.21 Park, improvements	\$ 1,500.00		
Credit [increase] Est. Appropriations[A960]			\$ 14.913.00
Subsidiary –A1010.4 – Town Board contr.	\$ 67.00		
“-A1010.41–Town Board Contr. Newsletter	\$ 150.00		
“-A1110.4 -Justice court contr.	\$ 94.00		
“-A1620.12 Buildings, groundskeeper	\$ 18.00		
“-A1650.4 Phones, contr.	\$ 260.00		
“- A1680.4 Computer Software	\$ 234.00		
“-A1680.41 Web Site, contr	\$ 400.00		
“-A1910.4 Unallocated Ins.	\$ 330.00		
“-A1920.4 Municipal Assn Dues	\$ 100.00		
“-A3510.42 Dog Control, contr	\$ 400.00		
“-A5132.4 Garage, contr.	\$ 1,670.00		
“-A5182.4 Street lights, contr.	\$ 612.00		
“-A7110.1 Park, wages	\$ 112.00		
“-A7110.2 Park, equipment	\$ 1,500.00		
“-A7550.4 Celebrations, contr.	\$ 357.00		
“-A8010.4 Zoning, contract	\$ 132.00		
“-A8010.41 Zoning, cont.	\$ 7,900.00		
“-A99010.8 State Retirement	\$ 543.00		
“-A9055.8 Disability Ins.	\$ 34/00		

To amend budget by using contingent money and surplus Revenues to balance accounts.

Debit [increase] Est. Revenues [A510]		\$ 1,920.00	
Subsidiary – A3389 State Aid, public safety	\$ 1,920.00		
Debit [increase] Est. Appropriations[960]			\$ 1,920.00
Subsidiary – A1110.42 Justice contr. – grant	\$ 1,920.00		

To amend budget to use unbudgeted revenue to cover related expenses.

Debit [increase] Appropriated Reserves		\$523,105.00	
Credit [increase] Est. Appropriations[A960]			\$ 523,105.00
subsidiary – A9950.9 Transfer to Capital Projects	\$523,105.00		

To amend budget to use the Building Reserve money for Construction of Highway garage.

HIGHWAY FUND [DA]

Debit [decrease] Est. Appropriations [DA960]		\$ 9,513/00
subsidiary – DA5110.4 General Repairs, contr	\$ 9,513.00	
Credit [increase] Est. Appropriations [DA960]		\$ 9,513.00
“-DA51110.1 General Repairs, wages	\$ 1,609.00	
“-DA5110.41 General Repairs, equipment rental	\$ 7,904.00	

To amend budget by using unexpended appropriations to balance accounts

Debit[decrease] Est. Approriations [DA960]		\$ 1,190.00
Subsidiary – DA6130.4 Machinery, contr.	\$ 417.00	
“ -DA5142.41 Snow removal, fuel	\$ 706.00	
“ -DA9060.8 Health Ins.	\$ 67.00	
Credit[increase] Est. Appropriations[DA960]		\$ 1,190.00
Subsidiary –DA5120.4 Bridges, contr	\$ 417.00	
“-DA5142.4 Snow removal contr.	\$ 706.00	
“-DA9055.8 Disability Inc.	\$ 67.00	

To amend budget by using unexpended appropriations to balance accounts.

Motion made by Linda Riehlman, seconded by Don Fisher
RESOLUTION #66: To accept the Budget Amendments as of 12/27/2017 presented to the Board at the year-end meeting by Bookkeeper, Gina Nourse.
Don Fisher(aye) Dave Morse(aye) Linda Riehlman(aye)

Supervisor Doring has contacted NBT Bank regarding a Revenue Anticipation Note for monies to cover the \$175,000. grant from the State just in case the money is needed before the grant is received.

There was a discussion on surplus money for the highway garage.

APPROVE GENERAL & HIGHWAY BILLS

Motion made by James Doring, seconded by Dave Morse
RESOLUTION #67: To pay the General Fund Vouchers, Abstract #13, Nos. 321 to 336, totaling \$2,778.53
James Doring(aye) Don Fisher(aye) Dave Morse(aye) Linda Riehlman(aye)

Motion made by James Doring, seconded by Linda Riehlman
RESOLUTION #68: To pay the Capital Projects – Building Projects, Abstract #13, Nos. 328 to 331, totaling #156,408.89
James Doring(aye) Don Fisher(aye) Dave Morse(aye) Linda Riehlman(aye)

Motion made by James Doring, seconded by Dave Morse
RESOLUTION #69: To pay the Highway Fund Vouchers, Abstract #13, Nos. 136 to 142, totaling \$18,285.63
James Doring(aye)Don Fisher(aye) Dave Morse(aye) Al Socha(aye)

Motion to adjourn the meeting by Dave Morse, seconded by Don Fisher; meeting adjourned at 2:35.

Respectfully submitted,

Unofficial 12/27/2017
Official

Jane W. Davenport
Town Clerk