

TOWN OF PREBLE - NOTICE OF SPECIAL MEETING

PLEASE TAKE NOTICE that a joint special meeting of the Preble Town Board, Preble Planning Board and Preble Zoning Board of Appeals will be held on Thursday, June 20, 2013, at 7:30 p.m. at the Preble Town Hall for the purpose of reviewing the Town of Preble Code of Ethics, Zoning Code and Town Comprehensive Plan and for such other matters as may come before the boards. Dated: June 14, 2013. Jane Davenport, Town Clerk

The Special Meeting was open at 7:30 p.m. by Supervisor Jim Doring.

Board members present: Town Board: Debra Brock, Linda Riehlman, David Morse/. ZBA: Nancy Dalley, Amy Bertini, Bob Lieber, Al Socha;. Planning: Jim Harris, Barb Albro, Tim Coyne. Board of Ethics: Carl Grillo, Paul Depue

Jim Doring announced that Dan Dineen provided bound copies of the Town of Preble Zoning Code for members of the boards.

Jim stated that Rick Fritz has asked for a form to be filled out by those who seek to bring applications to the Preble Boards. The form should state name, address, phone number, purpose of application and have an area to display the zoning district, the permit number and date when given or reason for denial. The joint board members agreed to have a form in place. Jim will complete that request when the form is created.

Jim invited all board members to contact the Association of Towns with questions pertaining to Town business. The website has links to training opportunities and other information pertaining to municipalities. The Town of Preble is a member of the association and is able to access the association's services. [Http://www.nytowns.org](http://www.nytowns.org)

Ethics exercise

Debra Brock introduced the Preble Board of Ethics members Carl Grillo, Paul Depue and Jim Doring. The Board of Ethics is in place in Preble to review complaints and to answer on ethics pertaining to the Town of Preble. The County of Cortland and The State of New York have boards that review ethics concerns outside of Preble. The Conflict of Interest of Municipality Officers and Employees brochure from the Office of State Comptroller was distributed to joint board members.

Contained here is the Introduction, as read:

Municipal officers and employees need to be above reproach in putting the interests of their constituents above their own. Citizens depend on official to act in the public good and to be honest and efficient in their handling of public resources. Ethics for public officials and employees involves more than financial resources and controls. Its scope includes any activities, such as information peddling and nepotism, where personal interests are put before those of the public. And it extends to avoiding even the opportunity for, or the appearance of, impropriety. This tutorial is divided into three modules. Module One discusses Article 18 of the General Municipal Law, which is the statewide statute pertaining to conflicts of interest. Module Two covers local actions that are required or authorized by Article 18. Module Three provides case studies that illustrate real-life ethics questions and allows you to use what you have learned to resolve the. <http://osc.state.ny.us/localgov/training/modules/protecting/index.htm>

Modules 1 and 2 assessments of knowledge were given to joint board members, each for quick review. Joint board members were asked to go to the website to take the Tutorial on Local Government Ethics and Transparency in New York State and review module 3's case studies. This introduction to Ethics is the first step, with formal training recommended for future board member training.

Ag and Farmland Protection Plan

Jim Doring spoke on the Agriculture and Farmland Protection Plan that Preble, Scott and Homer created. The goals in that document are for consideration as the Preble Town Board, Zoning Board of Appeals and Planning Board made decisions. When the document is approved at the State level, it will be considered by the Town Board for attachment to the Town Comprehensive Plan.

Review of Town of Preble Zoning Code

Time was given to the group to discuss Preble's Zoning Code. One question pertained to zoning code that is not clear for signage. Bob Lieber finds that the propane tank could be considered a structure, which allows a different sign criteria than non-structure sign dimensions. Bob states the Town attorney advises the board to interpret the code to their best ability. Jim stated that the Comprehensive Plan can help guide the boards when interpretation is required regarding applications.

SEQR Training

The two in house training sessions were discussed, and a third opportunity was presented to the joint board members. DEC SEQR process will have a new form beginning October 2013. Local training on the new form is available. The joint board members decided to have the training presented in house on September 17, 2013 at 7:30 p.m.

Meeting was adjourned at 8:30 p.m.

Respectfully submitted By Debra Brock

Unofficial 6/21/2013

Official 7/08/2013